MIDDLE EARTH

MOVE-IN GUIDE

September 18, 19, 20

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Welcome to Middle Earth!

The Middle Earth staff would like to welcome you to your home for the next 9 months! We have a wealth of resources to help you make a smooth transition to college life and many staff members who are available to answer your questions. This guide will help you prepare for move-in weekend and for an exciting year. We look forward to seeing you soon!

Move-In weekend is September 18-20. Your check-in day and time are in your Room Assignment Email.

How Do I Check In?

Your assigned check-in day and time are specified in your Room Assignment Email. It’s important that you arrive during your assigned time window to avoid long lines and wait times. The check-in area is located in front of the Arkenstone Resource Center. See the map on page 3 for check-in, parking, and unloading areas.

Be sure to bring your Student ID, as it will be required to obtain your room key, to eat in dining commons, and to borrow a cart to move your belongings. Make sure your ID photo is not defaced in any way, as it will not be considered a valid ID. If you have not yet acquired your ID, get it at The Hill (UCI’s campus store), open Move-In Weekend 10 a.m. – 5 p.m. and Monday – Friday, 9 a.m. – 5 p.m.

We request that parents and other family members wait outside of the check-in station in order to minimize congestion, and we recommend that you pick up your keys before unloading your vehicle.

What if I can't move in during my assigned time?

If your assigned move-in time conflicts with personal commitments (observance of a religious holiday, significant travel distance, etc.), please contact the Middle Earth Housing Office at (949) 824-5976 before September 16th to make other arrangements.

After-hours check-ins will take place in the Arkenstone Resource Center September 19–20, 4 p.m. – 10 p.m., or after September 20th, 8 a.m. – 8 p.m.
DRIVING & PARKING

To help alleviate traffic, please unload your car in the designated zone by hall location. (Refer to the map.) After unloading, move your car to the Anteater Parking Structure upper level. Parking is free during move-in weekend.

Parking permits will be required starting Monday, September 21, 2015. Residents may purchase residential parking permits from the Parking & Transportation Office between 7:30 a.m. and 4:00 p.m. Monday-Friday or online at parking.uci.edu/permits starting Monday, September 14th. Visitors can purchase a guest permit at any parking kiosk.

Brandywine Service Road

Middle Earth Service Road
Crickhollow, Evenstar, Oaksheild, and Valimar

Anteater Parking Structure
Aldor, Calmindon, Gondolin, Grey Havens, Elrond, Quenya, Rohan, Shadowfax, Snowbourn

Southbound on CA-73 (toward San Diego)
• Exit Left onto Bison Ave.
• Right onto East Peltason Dr.
• Continue with directions below

Southbound on I-405 (toward San Diego)
• Exit right onto Culver Dr.
• Right onto Campus Dr.
• Left onto East Peltason Dr.
• Continue with directions below

Northbound on I-405 (toward Long Beach)
• Exit left onto Culver Dr.
• Right onto Campus Dr.
• Left onto East Peltason Dr.
• Continue with directions below

• Right, after Pereira Dr., onto Middle Earth Service Road
• Unload on Middle Earth Service Road, then move your car to the upper level of the Anteater Parking Structure:
• Right onto Pereira Dr.
• Right onto East Peltason Dr.
• Right at Anteater Dr. into the Anteater Parking Structure

Southbound on CA-73 (toward San Diego)
• Exit Left onto Bison Ave.
• Right onto East Peltason Dr.
• Continue with directions below

Southbound on I-405 (toward San Diego)
• Exit right onto Culver Dr.
• Right onto Campus Dr.
• Left onto East Peltason Dr.
• Continue with directions below

Northbound on I-405 (toward Long Beach)
• Exit left onto Culver Dr.
• Right onto Campus Dr.
• Left onto East Peltason Dr.
• Continue with directions below

>>>Directions Continued

• Right onto Pereira Dr.
• Right onto East Peltason Dr.
• Right at Anteater Dr. into the Anteater Parking Structure

Southbound on CA-73 (toward San Diego)
• Exit Left onto Bison Ave.
• Right onto East Peltason Dr.
• Continue with directions below

Southbound on I-405 (toward San Diego)
• Exit right onto Culver Dr.
• Right onto Campus Dr.
• Left onto East Peltason Dr.
• Continue with directions below

Northbound on I-405 (toward Long Beach)
• Exit left onto Culver Dr.
• Right onto Campus Dr.
• Left onto East Peltason Dr.
• Continue with directions below

>>>Directions Continued

• Right, after Pereira Dr., onto Middle Earth Service Road
• Unload on Middle Earth Service Road, then move your car to the upper level of the Anteater Parking Structure:
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• Right onto East Peltason Dr.
• Right at Anteater Dr. into the Anteater Parking Structure

Northbound on I-405 (toward Long Beach)
• Exit left onto Culver Dr.
• Right onto Campus Dr.
• Left onto East Peltason Dr.
• Right at Anteater Dr., into Anteater Parking Structure
• Unload on the first level, then park you car on the upper levels

Southbound on I-405 (toward San Diego)
• Exit right onto Culver Dr.
• Right onto Campus Dr.
• Left at Anteater Dr., into Anteater Parking Structure
• Unload on the first level, then park you car on the upper levels

Northbound on I-405 (toward Long Beach)
• Exit left onto Culver Dr.
• Right onto Campus Dr.
• Left onto East Peltason Dr.
• Right at Anteater Dr., into Anteater Parking Structure
• Unload on the first level, then park you car on the upper levels
Moving Carts
Carts will be available near the check-in location. We only have a limited number of carts, so we suggest that you bring a cart or dolly with you in order to make your move as quick and easy as possible.

Living in Middle Earth

Where Do I Eat?
Middle Earth has two dining facilities: Pippin and Brandywine Commons. Meal plans begin with brunch (11 a.m. to 3 p.m.) and dinner (5 p.m. to 8 p.m.) on move-in day. You will be issued a meal coupon that will entitle you and three of your family members to enjoy brunch in Pippin Commons on the day you move in. There is a $10 fee for all other guests ($7 for children under 12) for move-in weekend only. Cash or credit card accepted. Dinner is for residents only. Your Student ID also serves as your meal card.

Dining Hours

Move-In Weekend:
Brunch: 11 a.m. – 3 p.m.
Dinner: 5 p.m. – 8 p.m.

Pippin Commons Hours:
Breakfast (M-F): 7:15 a.m. – 10 a.m.
Continental Breakfast (M-F): 10 a.m. – 10:30 a.m.
Lunch (M-F): 11 a.m. – 2 p.m.
Dinner (M-Th): 4:30 p.m. – 8 p.m.
(Fri): 4:30 p.m. – 7:30 p.m.

Saturday, Sunday & University Holidays:
Continental Breakfast: 9:30 a.m. - 11 a.m.
Brunch: 11 a.m. - 2 p.m.
Dinner: 5 p.m. - 7:30 p.m.

Laundry
Each hall has washers and dryers that operate using a credit or debit card.

Mail & Packages
Each room has one mailbox shared between roommates. The mailboxes are located according to your hall (see chart). Packages will be delivered to the Middle Earth Housing Office, and can be picked up during normal office hours: M–F, 8 a.m. – 8 p.m.

To ensure proper mail delivery, use the following address format:

Your Name
567 E. Peltason Dr., #111A
Irvine, CA 92617

Your Bldg #
Your Room #
MIDDLE EARTH EVENTS

Welcome Week

Welcome Week is Monday, September 21st – Sunday, September 27th. During this week, several events will take place in Middle Earth and on campus: Look out for events such as Battle of the Fellowships, Screen on the Green movie night, Late Night @ The ARC, Aldrich Park After Dark concert, and many more! Ask your RA or watch for signs around the community for details. For information about campus events, go to search.dos.uci.edu/welcomeweek

Battle of the Fellowships

Middle Earth’s halls are grouped into five theme areas, called Fellowships. Each Fellowship offers a variety of events throughout the year to provide the best living/learning experience for its residents.

The annual Middle Earth “Battle of the Fellowships” takes place during Welcome Week and aims to foster community spirit and friendship. By participating in a variety of games, “battling” with the other Fellowships, residents will be introduced to what each Fellowship stands for and how together they represent the values of Middle Earth.

Annual Events

Throughout the year our student and professional staff works hard to create fun and educational events for your hall, Fellowship, or the whole Middle Earth community: programs like Casino Night, The PAIR Talent Show, Semi-Formal, and Spring Fling. Participating in programs and classes offered in the community is a great way to meet new people and to enrich your college experience. We look forward to seeing you there!

Like us on facebook or follow us on Twitter for up-to-date information on ME deadlines and events:

facebook.com/UCIMiddleEarth
twitter.com/UCIMiddleEarth
COMMUNITY FACILITIES

Brandywine Student Center
Mon–Fri: 1 p.m. – 11 p.m. | Sat & Sun: 7 p.m. – 11 p.m.

The Brandywine Student Center, located in the northwest corner of Middle Earth, near Ring Road, is a multi-purpose recreational facility that caters to the variety of needs and interests of Middle Earth residents. All ME residents have free access to the game room, fitness room, multi-media space, music room, and basketball/volleyball courts.

Study Lounges
24 Hours

In addition to the study areas in each hall, there are two 24-hour study lounges in the community that are open only to residents: Arkenstone and Bucklebury, located near the Housing Office, offer comfortable and quiet group and private study spaces. Arkenstone provides academic resources, such as academic advising and peer tutoring, while Bucklebury doubles as a library and student-faculty interaction space.

Housing Office
M–F: 8 a.m. – 8 p.m. | Sat & Sun: Noon - 6 p.m.

- Temporary and replacement Keys
- Mail and package distribution
- Room changes and contract cancellations
- Work order forms (also available online)
- Lost and Found
- Appointments with Housing Staff
- Additional information regarding events and resources in Middle Earth and on campus

Gandalf’s Classroom

Located across from Pippin dining commons, below Gondolin hall, this SMART classroom is home to many of Middle Earth’s programs, as well as quarterly classes hosted for ME residents.

P.O.D. Express

This small convenience store is located inside Pippin Dining Commons. See page 3 for hours of operation.

Residence Halls now have wireless internet
Information at www.resnet.uci.edu

• Pool Tables
• Ping Pong
• Foosball
• Air Hockey
• Games/Sports Equip
• Free textbook rentals

• Ellipticals/Treadmills
• Stationary Bikes
• Weight Machines
• Free Weights
• Resistance Balls

• Large Screen TV
• Nintendo Wii
• X-Box 360
• DVD Rentals

• Piano
• Electronic Drum Set
• External Amp

The Music Room is located next to Brandywine Commons
Leadership & Employment

Each hall has a Resident Advisor (RA), who is available to address the needs and concerns of the residents and to support them in their personal growth – helping residents to develop skills in such areas as problem-solving, interpersonal communication, and conflict resolution. Middle Earth also has student Community Programmers, who plan events for the entire community, Managers and Attendants, who run the ME facilities, and a Community Council, which plans programs and serves as a liaison to Student Housing. Below are some opportunities for leadership and employment in Middle Earth that are now open:

We are currently hiring M.E. Attendants

Middle Earth Attendant

Middle Earth Attendants work at Helm’s Deep Fitness Room, Brandywine Student Center (BSC), and the Housing Office. Attendants provide customer service to residents and guests, reserve rooms, check out keys and equipment, distribute mail, attend monthly meetings, and assist the BSC Manager with programs and events sponsored in the Center. The application will be available during Fall quarter.

Let your RA know, or contact the Housing Office if you are interested.

MECC Hall Delegate

Middle Earth Community Council (MECC) is a representative government for the ME community, made up of elected Delegates from each hall. This resident forum plans events, creates the quarterly community newsletter, and influences the quality of programs, services, and facilities in Middle Earth.

Your hall needs you!
Ask your RA how to become a Hall Delegate.
Middle Earth’s professional staff team is dedicated to serving you. We all work together to create a positive and rich experience for all residents. If you have general questions about ME, please feel free to call (949) 824-5976, and the front desk will be happy to answer your questions or direct your call.

**Director**
Sharon Stead, Ph.D.  Director, Middle Earth Housing  (949) 824-7582  steads@uci.edu

**Residential Life Staff**
Yukio Nishida  Residence Life Coordinator  (949) 824-7583  ynishida@uci.edu
Melissa Silverman  Residence Life Coordinator  (949) 824-5977  msilverm@uci.edu
Roger Becker  Residence Life Coordinator  (949) 824-8969  beckerr@uci.edu

**Business Staff**
Alla Borzakova  Business Manager  (949) 824-8068  aborzako@uci.edu
Justin Pabian  Office Manager  (949) 824-8532  fpabian@uci.edu

**Operations Staff**
Suzanne Crane  Associate Director, Operations  (949) 824-3775  cranes1@uci.edu
Taylor Mar  Operations Assistant  (949) 824-2958  mart@uci.edu
Salomon Mojica  Asst. Custodial Supervisor  (949) 824-8258  smojicaa@uci.edu
Joesefina Vera  Asst. Custodial Supervisor  (949) 824-8787  jdvera@uci.edu

**Maintenance or Custodial Issue?**
Submit a work order online at housing.uci.edu or visit the Middle Earth Housing Office.

**Important Housing Contract Information**
Withdrawing from UCI or moving out of your room does not automatically cancel your housing contract. The contract that you signed is a legally binding document. Call the ME Housing Office at (949) 824-5976 or Housing Admin Services at (949) 824-6811 for further clarification.

**Helpful Phone Numbers**

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ME Housing Office</strong></td>
<td>(949) 824-5976</td>
<td>Mon-Fri: 8 a.m. – 8 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sat-Sun: Noon – 6 p.m.</td>
</tr>
<tr>
<td><strong>Housing Admin Services</strong></td>
<td>(949) 824-6811</td>
<td>Mon-Fri: 8 a.m. – 5 p.m.</td>
</tr>
<tr>
<td><strong>The Hill/Bookstore</strong></td>
<td>(949) 824-2665</td>
<td>Mon-Fri: 8 a.m. – 7 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sat: 11 a.m. – 5 p.m.</td>
</tr>
<tr>
<td><strong>Financial Aid</strong></td>
<td>(949) 824-8262</td>
<td>Mon-Wed: 9 a.m. – 5 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Thu-Fri: 8 a.m. – 5 p.m.</td>
</tr>
<tr>
<td><strong>Counseling Center</strong></td>
<td>(949) 824-6457</td>
<td>Mon-Fri: 8 a.m. – 5 p.m.</td>
</tr>
<tr>
<td><strong>Student Life &amp; Leadership</strong></td>
<td>(949) 824-5181</td>
<td>Mon-Fri: 8 a.m. – 5 p.m.</td>
</tr>
<tr>
<td><strong>Student Health Center</strong></td>
<td>(949) 824-5301</td>
<td>Mon-Fri: 7:30 a.m. – 5 p.m.</td>
</tr>
<tr>
<td><strong>Parking and Transportation</strong></td>
<td>(949) 824-7486</td>
<td>Mon-Fri: 7:30 a.m. – 4 p.m.</td>
</tr>
<tr>
<td><strong>Police Department</strong></td>
<td>(949) 824-5223</td>
<td>24 hours</td>
</tr>
<tr>
<td><strong>Safety Escort Service</strong></td>
<td>(949) 824-7233</td>
<td>24 hours</td>
</tr>
<tr>
<td><strong>Admissions</strong></td>
<td>(949) 824-6703</td>
<td>Mon-Fri: 8 a.m. – 5 p.m.</td>
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</tbody>
</table>
# Move-In Checklist

## Suggestions for What to Bring

<table>
<thead>
<tr>
<th>Living and Sleeping</th>
<th>Studying</th>
<th>Cleaning</th>
<th>Organizing</th>
<th>Eating</th>
<th>Showering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheets (XL Twin - 80” long)</td>
<td>Personal Computer or Laptop</td>
<td>Personal Routers 6</td>
<td>Hangers</td>
<td>Plate/Bowl</td>
<td>Shower Caddy</td>
</tr>
<tr>
<td>Pillow(s)</td>
<td>Ethernet Cable</td>
<td>Dry Erase/Cork Boards</td>
<td>File Folders</td>
<td>Cup/Mug</td>
<td>Soap/Shampoo</td>
</tr>
<tr>
<td>Pillowcase(s)</td>
<td>Surge Protector</td>
<td>(not allowed on int/ext doors)</td>
<td>Desk Organizer</td>
<td>Set of Utensils</td>
<td>Towels/Wash Cloths</td>
</tr>
<tr>
<td>Blanket</td>
<td>Printer/Ink/Paper</td>
<td>Candles/Incense</td>
<td>Bookends</td>
<td>Pots/Pans 4</td>
<td>Hair Dryer</td>
</tr>
<tr>
<td>Bedspread/Comforter</td>
<td>Desk Lamp 1</td>
<td></td>
<td>Pantry/Food Storage Bin 4</td>
<td>Electric Appliances 5</td>
<td>Toiletries</td>
</tr>
</tbody>
</table>

## What NOT to Bring

- Personal Routers 6
- Dry Erase/Cork Boards (not allowed on int/ext doors)
- Candles/Incense
- Air Conditioners/Heaters/Sun Lamps
- Alcohol (Students Under 21 Years of Age)
- Pets
- Weapons of Any Kind
- Nails (puncturing walls/furniture prohibited)
- Drugs/Drug Paraphernalia
- Microwaves 7

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1. Halogen lamps must be UL-approved and have a safety shield over the bulb
2. Automatic shut-off required on irons
3. Housing communities have vacuums available to check out. Housing custodial staff cleans kitchens, common rooms, and bathrooms, but not personal spaces such as bedrooms and Campus Village apartments.
4. Cooking supplies, food, and pantry storage bins are not as necessary for residents with meal plans (i.e., Mesa Court and Middle Earth); however, it’s still handy to bring a plate, bowl, mug, cup, and set of utensils for snacks, carry-out, and leftovers.
5. Toasters, coffee pots, rice cookers, etc. are only permitted in kitchen areas, not in student rooms.

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6. Wireless internet service now available
7. Microwaves and refrigerators are available in the hall kitchens. Refrigerators in individual rooms are permitted if they are UL-approved and not larger than 4.3 cubic feet. Information regarding renting a “Micro-Fridge” (combination microwave, refrigerator and freezer) will be sent to residents by College Concepts Inc. in late August, or you can visit [www.collegefridge.com](http://www.collegefridge.com) for more information or to order a micro-fridge.

More on housing policies at [housing.uci.edu/communitylife/Undergraduate_Policies.html](http://housing.uci.edu/communitylife/Undergraduate_Policies.html)
HI! we are your official campus store!

210-B Student Center, Irvine, CA 92697 / book.uci.edu / 949-824-HILL

TechHub @ The Hill

More bang for your buck.
Receive a $50 gift card with purchase of a new Mac® and a $25 gift card with purchase of a new iPad.*

Old tech, new money.
Visit TechHub inside The Hill and trade in your old tech for a gift card!

CLICK HERE TO CHECK YOUR TRADE-IN VALUE AT:
http://ucitechhub.tradeitin.net/

Bed Bath & Beyond Pop-Up Shop
located outside The Hill
(walking distance from Mesa & Middle Earth)
Saturday, 9/19 & Sunday, 9/20
9:00am - 6:00pm

We’re working with Bed Bath & Beyond to bring a pop-up store near the dorms!
So stop by and pick up anything and everything you need for your dorm, right on campus!
And remember, part of those proceeds go back into funding student programs!

Bed Bath & Beyond
Pop-Up Shop
located outside The Hill
(walking distance from Mesa & Middle Earth)
Saturday, 9/19 & Sunday, 9/20
9:00am - 6:00pm

FIND THE LOWEST PRICE AT:
uci.verbacompare.com

*Prices sourced from uci.verbacompare.com for Classics 45A on June 16, 2015

RENT
amazon.com
half.com

$40.95
$89.05
$54.99

FIND THE BEST PRICE FOR YOUR BOOKS!

CLICK HERE TO CHECK YOUR TRADE-IN VALUE AT:
http://ucitechhub.tradeitin.net/

Find the lowest price at:
uci.verbacompare.com

move-in weekend hours
sat (9/19): 9am - 6pm

fall rush hours
mon (9/21) - fri (9/25): 8am - 8pm

special hours
mon (9/28): 8am - 8pm